

Course title: Bank Internship
Course code: 21041
ECTS credits: 5
Requirements: None
Basic information
Level of studies: Undergraduate applied studies
Year of study: 3
Trimester: 8
Goal: Mastering a group of active and passive banking operations, through the application of the original Assecco software in a virtual bank
Outcome: Upon completion of the course, the student is ready to apply knowledge and perform tasks both with domestic payment operations and in the foreign exchange sector of the bank, including dealing desk jobs, thus developing a higher level of professional competence than the cashier's, and gaining an advantage in employment.
Contents of the course
Theoretical instruction
Practical instruction (Problem solving sessions/Lab work/Practical training)
1. Cashier - all tasks related to the formation of the client's profile: opening an account, approving the allowed minus, techniques of banning money laundering, changes in accounts ...
2. Savings (emphasis on foreign currency savings)
3. Loans (for our needs, due to the complexity of this type of work, we can choose only one type of loan)
4. Domestic payment operations
5. International payment transactions (letters of credit)
6. International payment transactions (collection, remittances, credit cards)
7. International payment transactions (guarantees, checks, letters of credit)
8. Dealing operations (foreign exchange trading, entering the interbank foreign exchange market ...)

9. Dealing (hedging: swop, futures, forward)
10. Securities trading
Textbooks and References
1. Asseco manual
Number of active classes (weekly)
Lectures: 0
Practical classes: 4
Other types of classes: 2
Grading (maximum number of points: 100)
Pre-exam obligations: Points
Activities during lectures:
Activities on practical excersises: 20
Seminary work:
Colloquium: 50
Final exam: Points
Written exam: 30
Oral exam:
Lecturer
Ana Slavković, PhD
Associate
Milena Vesić, Milan Bojović